OMMS Washington, D.C./Williamsburg Trip 2014

Dear Parents and Students,

The Washington/Williamsburg trip is scheduled for **Saturday, May 17, 2014 through Wednesday, May 21, 2014**. Students will miss 3 days of school. **There will be an informative meeting for parents and students on Tuesday, October 15th in the OMMS cafeteria at 6:00 pm**. Any student considering going on the trip should attend this meeting with a parent or have a family representative attend in his/her place. Attendance at this meeting does not obligate you to go. The following information is being given to you in advance to help you decide.

Some of the tentative highlights included on this trip are:

- Colonial Williamsburg
- Mount Vernon
- Monticello
- Arlington National Cemetery
- Several Smithsonian Museums
- National Monuments/ Memorials
- The U.S. Capitol Building
- Local Washington, D.C. tour guide

The total cost of the trip is $1180, which includes the $295.00 deposit (due Nov. 8th) and 3 installments of $295.00 from December 2013 through March 2014 (2nd payment = Jan. 10, 2014, 3rd payment = Feb. 7th, 2014, final payment = March 7th, 2014). These dates are deadlines, but you may choose to pay earlier or pay more than the minimum. Please make all checks payable to OMMS. (**This amount is based on the condition that we will take enough students to fill each bus. If the number of students going does not completely fill a bus, the cost will increase slightly, and the extra amount will be added to the last payment. You will be notified if this is the case.**) Your fees will be used for (but not limited to) your child's travel (air & bus), lodging, breakfasts, some other meals, admission fees, and trip insurance. It will also pay for all administrative expenses in preparation for, during, and after the trip, with the possible inclusion of (but not limited to) chaperone meals, travel, lodging, admission fees, catered meal for wrap-up meeting, and travel agent fees.

This is an educational trip. We want to take students who are eager to learn about our American heritage. Please be informed that each student selected to go must have the administration's approval. A student who commits continuous disciplinary infractions or has failing grades will not be allowed to go. Should this happen, money that has already been committed on behalf of the student will not be refunded. This is also a fast-paced excursion that demands maturity and self-sufficiency. The students are expected to be able to carry their own luggage, wake up on their own, move quickly to maintain a strict schedule, and act responsibly. Inappropriate behavior will not be tolerated, and, if excessive, could result in the student being flown home at the parents' expense.

Cancellation Policy (*Trip Insurance covers full cost if it is a doctor-verified illness, injury, etc.):

- Cancellation by December 6: full refund minus $50 (trip insurance)
- Cancellation by January 24: 50% refund minus $50
- No refund after **Feb. 28, 2014**

Any 7th grader wishing to make a reservation must turn in the following to Mr. Wood in room B-2 by **Friday, November 8 (there are a limited number of spots, and priority is given to those received first)**:

- **$295.00 deposit** (or higher amount to reduce future payments)
- **Signed** permission letter (see next page)

(No money will be accepted without both parent & student signatures.)

We are looking forward to a great trip!

Chris Wood – Trip Coordinator

OMMS Washington, D.C./Williamsburg Trip 2014

Student Name_____

Mom's name_____**Dad's name**_____

Responsible Adult's name(s)_____

Address_____

_____

Home Phone_____**Student's Cell Phone**_____

Mom's Cell Phone_____**Dad's Cell Phone**_____

Responsible Adult's Cell Phone(s)_____

Home Email Address (PLEASE PRINT)_____

Home Email Address (PLEASE PRINT)_____

Work Email Address (PLEASE PRINT)_____

Work Email Address (PLEASE PRINT)_____

This form, plus a $295.00 deposit, should be turned in to Chris Wood (B-2) on or before 8:00am Friday, November 8th, 2013.

"We have read and understand the rules and requirements listed above and agree to abide by them. We also agree to pay the full cost of the trip by Friday, March 7th, 2014."

Student Signature _____

Parent or Responsible Adult's Signature_____

(Please return this form to Chris Wood at OMMS.)