

# 2020 WASHINGTON, D.C. TRIP GUIDELINES

## Airline Information

**Thursday, February 13th** – Depart Birmingham early morning (students be at the airport at 4:30 a.m.)

*February 13* Southwest flight # \_\_\_\_\_ BHM \_\_\_\_\_ AM (CST) – BWI \_\_\_\_\_ AM (EST)

**Monday, February 17th** – Depart DC area in the afternoon

*February 17* Southwest flight # \_\_\_\_\_ BWI \_\_\_\_\_ PM (EST) – BHM \_\_\_\_\_ PM (CST)

- *Flight manners: Students will remain seated during the entire flight. No one will be allowed to exchange boarding passes.*

## Hotel Information

*Thursday and Friday night:*

Embassy Suites –  
3006 Mooretown Road  
Williamsburg, Virginia 23185  
Phone: (757) 229-6800  
Fax: (757) 220-3486

*Saturday and Sunday night:*

[Our tour consultant is in process of confirming hotel info]  
~~Washington Dulles – Embassy Suites –~~  
13341 Woodland Park  
Herndon, VA 20174  
Phone: ~~(703) 464-0200~~

## **General rules**

**All school rules apply on the trip. See the OMMS handbook.**

*Items not allowed:*

- Toys (including laser pens, fidget spinners, Rubik's cubes, other nuisance items or ANY INAPPROPRIATE ITEMS OR PURCHASES) WILL BE CONFISCATED / DISCARDED.

*Items allowed with restrictions:*

- Cell phones, iPads, iPods, tablets, etc. These devices may be used for communication, camera, or alarm purposes when designated by the chaperones. **They will need to be charged at night.**

*Other rules:*

- No girls in boys' rooms and no boys in girls' rooms.
- No talking to strangers.
- Students may not use the hotel phone in the rooms for any reason. If you need anything from hotel management, tell a chaperone. You may NOT call from room to room. You will have a chance to call home while we are touring during the day or at night when we return to the hotel. These calls can be made by cell phone. Parents, please review with your child how to place these calls.
- You may not open the room windows for any reason!
- **Because chaperones must serve in the place of a parent, please direct your child to follow the directions of ANY chaperone. Explain that even though something may be allowed by a parent, it may not be allowed by a chaperone.** Chaperones will likely be more strict due to the number of students involved and the places that we will be at during the trip.

## **Discipline**

Students who have discipline infractions throughout the OMMS school year will not be allowed to attend. We will use the same infraction guidelines as for social events. Usually there are no major discipline problems on this trip. However, should a student require discipline, a detention may be issued to be served upon return to school. Should a student commit a major violation of appropriate behavior, he/she will be escorted to the airport terminal and flown directly home at the parent's expense. Should a student break the law, the student will be turned over to local police, and a parent or guardian must come to Washington, D.C. to retrieve the student.

## **Luggage**

Each person may bring **one bag/suitcase** to **check in** and a **personal item** such as a backpack, purse, etc. to carry on the airplane. Be sure your child can carry both up stairs!! Students will be carrying their own bags on this trip. Let him/her carry the luggage into the airport. It will be good practice! Keep in mind that souvenirs will be coming home in those same bags, so leave some extra room. Be sure to keep the weight of each piece of luggage below 50 lbs as there could be an exorbitant fee for each pound over 50. Visit [www.tsa.gov](http://www.tsa.gov) for more complete information. Remember any liquids must be in travel size containers (3.4 ounces or less).

We cannot miss appointments to look for lost items (i.e., cell phones, wallets, cameras, backpacks, purchases, etc). Any item lost will remain lost.

### **Dress**

You may wear nice jeans, pants, shorts (if warm weather), shirts, comfortable walking shoes. Please leave expensive jewelry at home. Bring one coat/jacket (good for rain/snow/cold weather), hat, and gloves. Do not bring different coats for different outfits. Pack one outfit per day. We cannot and will not go back to the hotel to get clothes should you dress without concern for the weather. Keep up with the weather reports a few days before we leave. Remember, what you wear leaving Birmingham will be on your body all day until we check into the hotel that night. You will wear your DC t-shirt to the airport on the first day of our trip.

**Students are still expected to maintain Dress Code.**

### **Cell Phones & Calling Home**

We strongly suggest that students bring cell phones on this trip; however, their use will be restricted. Chaperone cell phones will remain on the entire trip. There will be times when student cell phones must be turned off. Students must follow the chaperone's directions for cell phone usage or the phone will be confiscated and turned off for the remainder of the trip. Students will be allowed to call home and use their phones periodically every day. Another alternative is to buy a prepaid calling card or a prepaid phone to call home. Make sure they know how to use these before they leave. They will have no telephones in their hotel rooms. If there is an emergency and you cannot reach your child, please call Mrs. Kennedy, Mr. Buckner, or Mr. Civils. There will be times throughout the day and at night when the students will have an opportunity to make phone calls home.

### **Parents**

Parents, please keep your cell phone on and with you until we return. If there is an emergency and we can't reach you, we will call the contact you have listed.

The chaperone cell phone list includes:

Mrs. Kennedy 205-907-2959 Mr. Buckner 205-616-0402

Mr. Civils 205-215-2579 Ms. Alfinito 205-533-1884

There are two important times when you can't be late – when we leave on Thursday and when we return on Monday. Also, if you can assist with compiling a scrapbook of the photos to remain on display in the media center, please contact Mrs. Kennedy.

### **Make-up Work**

Each student is responsible for communicating with his/her teachers and making up any work that is missed. The teachers have been notified that the students are responsible for this. Talk with teachers ahead of time, so that the work can be spread out and not crammed in at the last minute.

### **Snacks**

You may bring snack from home. Remember, we will be in a tourist area, and these items will be more expensive once we arrive. There will be some long periods between meals. Having crackers or some type of snack will keep you from getting irritable from hunger. Drinks can be purchased on location; however, only water is permitted on the bus.

### **Meals**

Students will attend ALL meals whether they choose to eat or not. No one will be allowed to remain in a room alone. Please review mealtime manners.

### **Spending Money**

Probably \$20 -\$40 a day will be enough for incidentals (look at itinerary for details). Four breakfasts and five additional meals are provided. **There will be 5 meals that students will need to pay for on their own.** Many of our tour destinations have gift shops, so consider possible money for souvenirs. Traveler's checks will not be replaced due to strict scheduling limitations. If you would like the chaperones to hold your child's money and disperse it daily, place the amount you want them to spend per day in 5 separate envelopes (Thu. – Mon.) with his/her name on each envelope. Place these envelopes in one large envelope (or ziploc bag) with the name on the outside. Refer to tentative itinerary to help plan daily budget.

### **Checklist**

- Coat & other outerwear (for rain, snow, cold weather)
- Spending money
- Cell phone (camera) & phone charger (if applicable)
- Clothes - one outfit per day in school dress code, one extra pair of shoes, nice outfit for dinner cruise, sleepwear/loungewear, etc.
- Medication (turned in to Nurse Stone / must be distributed by a Medication Assistant)
- Snacks for delays between meals (placed in ziploc bag)
- Water bottle & backpack
- Toiletries/DEODORANT

## OMMS to Washington, D.C./Williamsburg Itinerary (subject to change)

| Company  | Contact person        | Phone number | Email  |
|--|-----------------------|--------------|--|
| Barbsgetaway   | Barbara Dunn-Alfinito | 205-533-1884 | <a href="mailto:barbsgetaway@aol.com">barbsgetaway@aol.com</a>   |
| OMMS Contact / Medication Asst   | Julie Kennedy         | 205-907-2959 | <a href="mailto:jkennedy@shelbyed.org">jkennedy@shelbyed.org</a> |
| OMMS Contact   | Brent Buckner         | 205-616-0402 | <a href="mailto:bbuckner@shelbyed.org">bbuckner@shelbyed.org</a> |
| OMMS Contact   | Stewart Civils        | 205-215-2579 | <a href="mailto:scivils@shelbyed.org">scivils@shelbyed.org</a>   |
| <ul style="list-style-type: none"> <li>• February 13 Southwest flight # ____ BHM ____ AM (CST) – BWI ____ AM (EST)</li> <li>• February 17 Southwest flight # ____ BWI ____ PM (EST) – BHM ____ PM (CST)</li> </ul> |                       |              |  |

| Day 1 - Thursday, February 13         |  |   |
|---------------------------------------|--|---|
| Time                                  | Details  | Extra Information                                   |
| 4:30 AM CST                           | Meet at Southwest Departures BHM airport   | \$10 for breakfast in airport or bring from home    |
| 7:00 AM CST                           | Southwest Flight   | Bring snack for plane                               |
| 9:55 AM EST                           | Arrive at BWI Airport - Meet tour guides at Baggage Claim - Charter buses pick up          |   |
| 11:30 AM EST                          | Tour National Archives. Museum of American History, Museum of Natural History, Air & Space | \$10-15 for Lunch (fast food)                       |
| 2:00 PM EST                           | <i>Drive Time to Mount Vernon: Approximately 45 minutes</i>                                |   |
| 3:00 PM EST                           | George Washington House Tour (Mount Vernon)<br>(Possible VIP Tour)                         |   |
| 5:15 - 8:00 PM EST                    | <i>Drive to Williamsburg: Drive time approximately 3 hours</i>                             |   |
| 8:00 PM EST                           | Hibachi Dinner at Kyoto Japanese Steak House   | Included in price                                   |
| 9:00 PM EST Hotel check-in (2 nights) | Embassy Suites Williamsburg<br>Phone: 1-757-229-6800                                       | 3006 Mooretown Road<br>Williamsburg, Virginia 23185 |
| Day 2 - Friday, February 14           |  |   |
| 8:00 AM EST                           | Breakfast in Hotel   |   |
| 9:00 AM - 12:00 PM EST                | Tour Colonial Williamsburg with guides   |   |
| 12:00 - 1:00 PM EST                   | Lunch in Williamsburg, free time/shopping  | \$20+(extra \$\$\$ for shopping)                    |
| 2:00 - 3:30 PM EST                    | Glasshouse and touring Jamestowne Restoration (guide) & Jamestowne Recreation              |   |
| 4:00 - 5:30 PM EST                    | Yorktown Battlefield (?)   |   |

|                                       |  |  |
|---------------------------------------|--|--|
| 7:00 PM EST                           | Pizza Party in hotel   | Included in price                                    |
| 9:00 PM EST Hotel                     | Embassy Suites Williamsburg<br>Phone: 1-757-229-6800                               | 3006 Mooretown Road<br>Williamsburg, Virginia 23185  |
| <b>Day 3 - Saturday, February 15</b>  |  |  |
| 6:00 AM EST                           | Breakfast in hotel, pack, and depart for Monticello                                |  |
| 7:00 AM EST                           | <i>Drive to Monticello: Drive time 2 hours</i>                                     |  |
| 9:00 - 11:00 AM EST                   | Thomas Jefferson House Tour (Monticello)   |  |
| 11:30 AM - 12:30 PM EST               | Lunch at Michey's Tavern   | Included in price (extra \$\$\$ for shopping)        |
| 12:30 PM EST                          | <i>Drive to DC: Drive time 1 ½ hours</i>   |  |
| 3:30                                  | Monument Walking Tour: Jefferson, Lincoln, Washington, Vietnam, Korea, WWII        |  |
| 5:30 PM EST                           | Hard Rock Cafe (afterwards walk over to Ford's Theatre & The Petersen House)       | Included in price (extra \$\$\$ for shopping)        |
| 7:00 - 8:30 PM EST                    | Pentagon Mall  | Extra \$\$\$ for shopping                            |
| 9:00 PM EST Hotel check-in (2 nights) | Washington -Dulles Airport Embassy Suites<br>Phone: 1-703-464-0200                 | 13341 Woodland Park Drive<br>Herndon Virginia, 20171 |
| <b>Day 4 - Sunday, February 16</b>    |  |  |
| 7:00 AM EST                           | Breakfast in hotel ( <i>students to wear nice, warm attire for dinner cruise</i> ) |  |
| 8:30 AM - 11:00 AM EST                | Arlington National Cemetery  |  |
| 11:30 AM EST                          | Lunch on own   | \$20   |
| 12:00 - 3:00 PM EST                   | Holocaust Museum   |  |
| 3:15 PM EST                           | White House  |  |
| 4:00 PM EST                           | National Cathedral tour or one of the Smithsonian Museums                          |  |
| 7:00 PM EST                           | Potomac Dinner Cruise ( <i>Nice Attire: khaki pants, dress pants, etc.</i> )       | Included in price                                    |
| <b>Day 5 - Monday, February 17</b>    |  |  |
| 7:00 AM EST                           | Breakfast in hotel, pack, and depart   |  |
| 8:40 AM EST                           | Capitol Tour / Library of Congress / Supreme Court                                 |  |
| ____ PM EST                           | <i>Drive to BWI Airport: Drive time - 45 minutes</i>                               |  |
| 1:00 - 2:00 PM EST                    | Lunch on your own at airport   | \$20   |
| ____ PM EST                           | Board flight to BHM (arrive ____ PM CST)   |  |

# OMMS WASHINGTON, D.C./WILLIAMSBURG TRIP 2020

Dear Parents and Students,

The Washington D.C./Williamsburg trip is scheduled for **February 13 - 17, 2020**. This COULD change once flight times are posted, but would only change by one day on either side. Parents will be notified of exact times of trip via email as soon as we receive notification. Students will miss 2 days of school, since the trip is over President's Day weekend.

Some of the highlights included on this trip are:

|                       |                                   |                                |
|-----------------------|-----------------------------------|--------------------------------|
| Colonial Williamsburg | Mount Vernon                      | Monticello                     |
| Jamestowne            | Arlington National Cemetery       | National Monuments / Memorials |
| U.S. Capitol Building | Local Washington, D.C. tour guide | Potomac River Dinner Cruise    |

**Total cost of the trip will be \$1500. Below is a payment breakdown.**

**Washington DC (\$1500)**

**\$300 deposit due Sept. 16, 2019**

**\$300 payment due Oct. 15, 2019**

**\$300 payment due Nov. 15, 2019**

**\$300 payment due Dec. 16, 2019**

**\$300 payment due Jan. 15, 2020**

These dates are **deadlines**, however you may choose to pay earlier or pay more than the minimum at any time. If you miss a payment deadline, your student may be subject to being placed on a waiting list. Please make all checks payable to OMMS. (\*\*This amount is based on the condition that we will take enough students to fill each bus. If the number of students going does not completely fill a bus, the cost may increase slightly, and the extra amount will be added to the last payment. You will be notified if this is the case.\*\*) Your fees will be used for (but not limited to) your child's travel (air & charter bus), four-night hotel lodging, four breakfasts, five or more meals, admission fees, dinner cruise, t-shirt that students will wear on the first day of the trip, tips to drivers & tour guides, teacher substitutes for 2 days, and trip insurance. It will also pay for all administrative expenses in preparation for, during, and after the trip, with the possible inclusion of (but not limited to) chaperone meals, travel, lodging, admission fee, and travel agent fees.

This is an educational trip. We want to take students who are eager to learn about our American heritage and government. Please be informed that each student selected to go must have the administration's approval. A student who commits **continuous disciplinary infractions** or has **failing grades** will **not** be allowed to attend. Should this happen, money that has already been committed on behalf of the student will not be refunded. This is also a fast-paced excursion that demands maturity and self-sufficiency. The students are expected to be able to carry their own luggage, wake up on their own, move quickly to maintain a strict schedule, and act responsibly. Inappropriate behavior will not be tolerated, and, if excessive, could result in the student being flown home at the parent's expense.

**Cancellation Policy (\*Trip Insurance covers full cost if doctor-verified illness, injury, etc.):**

- Cancellation by October 15, 2019: full refund minus \$50 (trip insurance)
- Cancellation until November 15, 2019: 50% refund minus \$50
- No refund after November 15, 2019 unless for medical reason

Any 7th grader wishing to make a reservation must complete the following by **Monday, September 16th** (there are a limited number of spots, and priority is given to the order received):

1. Complete the **DC Trip Google Form** by going to the OMMS DC Blog <http://podcasts.shelbyed.k12.al.us/omms-dctrip/> or email Mrs. Kennedy for the Google Form. If you cannot complete the Google Form, we will provide your student with a paper copy to be turned into Mrs. Kennedy. Completing the Google Form, only shows your 7th grader's interest in attending the trip.
2. **Initial deposit (\$300 or higher amount to reduce future payments)** given to Mrs. Kennedy (room D-6) with student's name on check memo. ***This deposit holds your place on the trip.*** There is a limited number of spaces available, therefore it is a first come, first serve policy.

We are looking forward to an exciting, educational trip!

Sincerely,

Julie Kennedy, Brent Buckner, & Stewart Civils  
Trip Coordinators ~ 7th Grade Social Studies