ImageShare

User guide for ImageShare 2.0
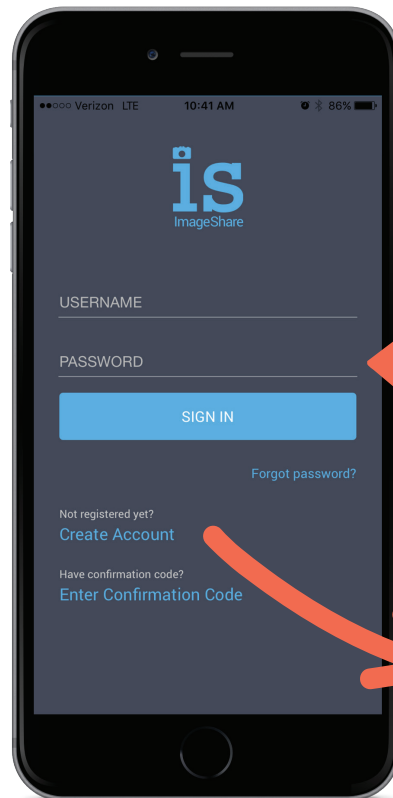
LET'S GET STARTED

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STEP 1: Download the new app

An update to ImageShare is now available for both Apple and Android users. If your device settings allow for auto updates, you may already have the latest version of the app. If not, download or manually update to version 2.0.

* *The app is available to both iOS and Android users.*

Available on the **App Store**
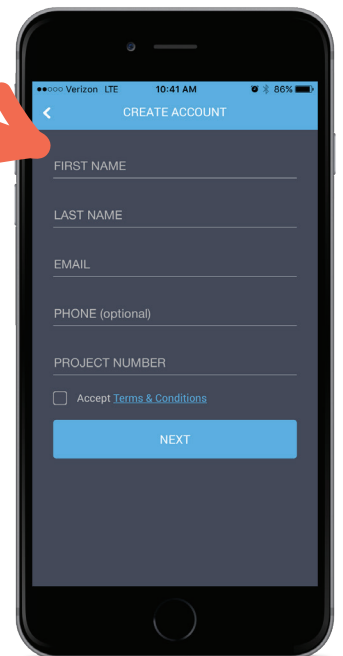
GET IT ON **Google play**

STEP 2a: Login or create an account

If you are a yearbook adviser or staff member with a current StudioBalfour login, simply enter your existing username and password to gain access to ImageShare. **Continue to step 3.**

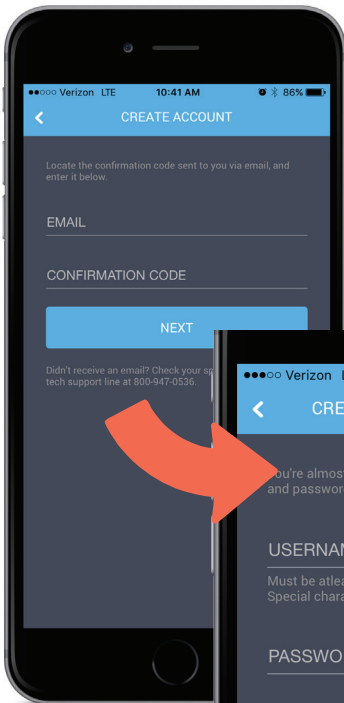*Enter your StudioBalfour login here, and continue to Step 3.*

Otherwise, select "Create Account" and follow the user setup process. Enter your name, email address and your school's project number.
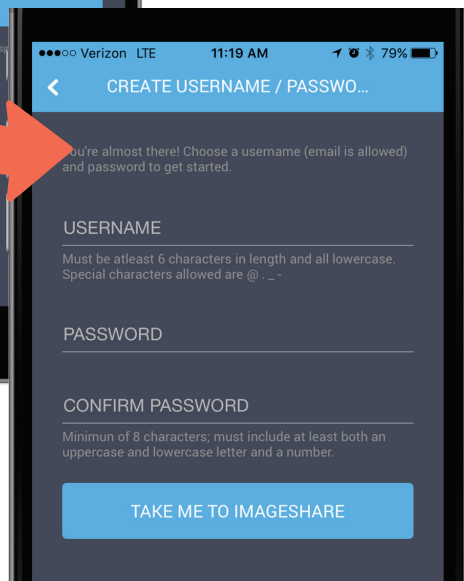
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STEP 2b: Verify your Account

After setting up your account, an automatic email will be sent with a confirmation code. Enter your code to continue the account setup process.
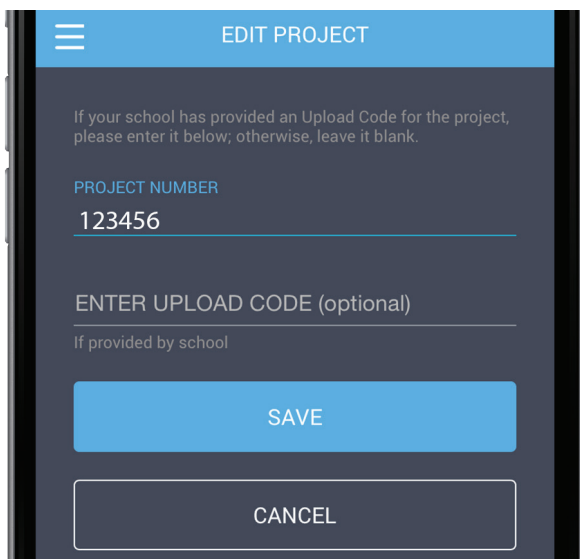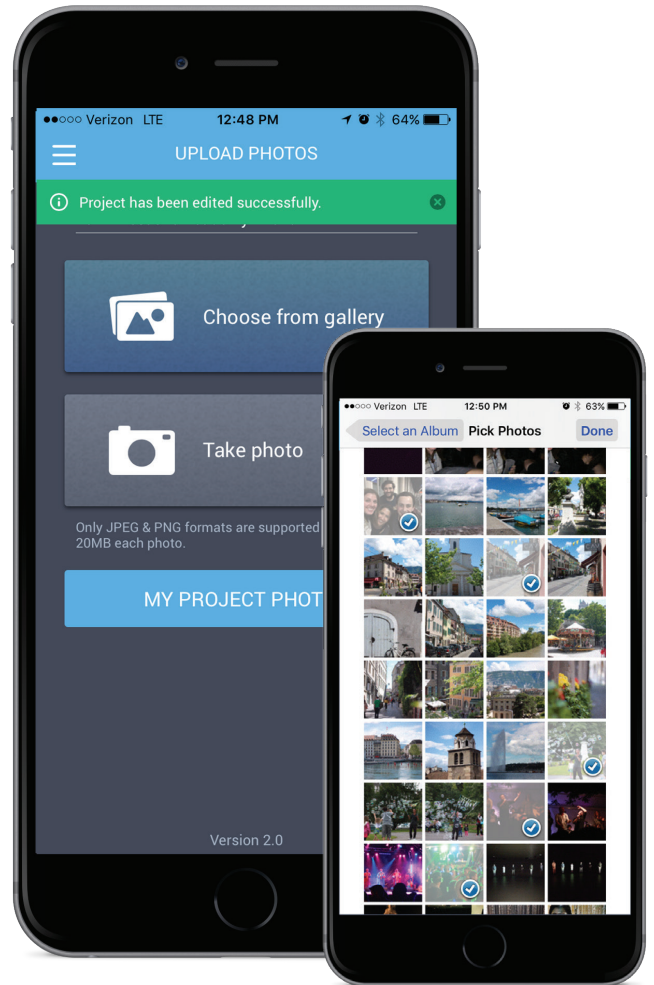
STEP 2c: Create a Username & Password

CREATE ACCOUNT

Locate the confirmation code sent to you via email, and enter it below.

EMAIL

CONFIRMATION CODE

NEXT

Didn't receive an email? Check your spam... tech support line at 800-947-0536.

CREATE USERNAME / PASSWO...

You're almost there! Choose a username (email is allowed) and password to get started.

USERNAME

Must be atleast 6 characters in length and all lowercase. Special characters allowed are @ . _ -

PASSWORD

CONFIRM PASSWORD

Minimun of 8 characters; must include at least both an uppercase and lowercase letter and a number.

TAKE ME TO IMAGESHARE

STEP 2d: Enter an upload code

If your school has opted to set an upload code, enter it here. If no code was provided, leave blank and save.

EDIT PROJECT

If your school has provided an Upload Code for the project, please enter it below; otherwise, leave it blank.

PROJECT NUMBER
123456

ENTER UPLOAD CODE (optional)
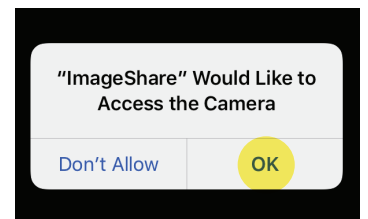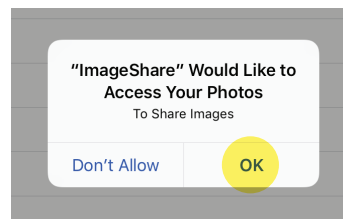If provided by school

SAVE

CANCEL

STEP 3: Upload or Take a Photo

You're all set! You can upload a photo or take a photo right from the app. You can now select and caption up to five (5) images at a time.

UPLOAD PHOTOS

ⓘ Project has been edited successfully.

🖼 Choose from gallery

📷 Take photo

Only JPEG & PNG formats are supported 20MB each photo.

MY PROJECT PHOT

Version 2.0

Select an Album   Pick Photos   Done

ALERT: Always "allow" ImageShare to access your Camera and Photo Gallery.

"ImageShare" Would Like to Access Your Photos
To Share Images

Don't Allow   OK

"ImageShare" Would Like to Access the Camera

Don't Allow   OK

Thank your for sharing your images with the yearbook staff!

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