



471 Fieldstone Drive  
Helena, AL 35080

**Kayla Bassett, PLS**  
**BLSA Scholarship Chairman**  
1679 Montague Street  
Leeds, AL 35094  
Telephone: (205) 540-0056  
[kjbassett55@outlook.com](mailto:kjbassett55@outlook.com)

September 26, 2022

**Shelby County High School**

Attn: Senior Counselor.  
101 Washington Street  
Columbiana, AL 35051

**TO WHOM IT MAY CONCERN:**

BLSA, a Chapter of NALS, Inc., an association for legal professionals, will award its Thomas E. Huey, Jr. Memorial Scholarship in the amount of \$1,000 to a high school senior in the Jefferson, Shelby and St. Clair County area in January 2023. If your school wishes to participate in the application process, please post the enclosed form in your department. Copies can be made and distributed to students who wish to apply.

Scholarship applications will be accepted based upon 50% financial need, 40% grade point average (must be at least a "B"), and 10% achievements and accomplishments. This application must be postmarked no later than December 31, 2022 and received by the Chairman no later than January 6, 2023.

Applications will be reviewed by the Scholarship Committee and five applicants will be selected to be presented to the membership at the January 2023 regular monthly meeting. The recipients will be selected by ballot at that time and will be notified in writing as soon as possible thereafter.

Scholarship funds are to be used for educational purposes only, *i.e.* tuition, books, testing fees, or other relevant educational expenses approved by the Scholarship Committee. These expenses are generally paid directly by BLSA. Any exceptions must be submitted in writing and accompanied by valid receipts in order to be directly reimbursed to the recipient.

Sincerely,

*Kayla Bassett, PLS*

Kayla Bassett, PLS  
BLSA Scholarship Chairman

Enclosure

BLSA, a Chapter of NALS, Inc.  
To be awarded January 2023  
**THOMAS E. HUEY, JR. MEMORIAL SCHOLARSHIP APPLICATION**

Date \_\_\_\_\_ Amount: \$1,000.00

Applicant's Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone Number \_\_\_\_\_ Applicant's Date of Birth: \_\_\_\_\_

**Parents Marital Status: MARRIED** \_\_\_ **SEPARATED** \_\_\_ **DIVORCED** \_\_\_

**Are both parents living? Yes** \_\_\_ **No** \_\_\_

**If divorced, contribution of non-custodial parent:** \_\_\_\_\_

Names and address of other children in family \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Father employed by \_\_\_\_\_

Mother employed by \_\_\_\_\_

Family's total annual gross income: \_\_\_\_\_

From whom do you receive your primary financial support? \_\_\_\_\_

High school attending and expected graduation date \_\_\_\_\_

School you plan to attend upon graduation \_\_\_\_\_

Have you received, or do you expect to receive, any other scholarships or financial aid? \_\_\_\_\_

If so, list (names and amounts): \_\_\_\_\_

\_\_\_\_\_

**Do you have a PACT plan? Yes** \_\_\_ **No** \_\_\_

**Or any other college assistance funds? Yes** \_\_\_ **No** \_\_\_

Reasons for needing this scholarship (Use additional pages if needed) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The following must be submitted with this application:

1. A certified transcript of high school grades. Receipt of this transcript is necessary to process application.

2. Letter of recommendation from business education teacher and/or career counselor. Must have a grade point average of B or above. Scholarship will be awarded on the following basis: 50% financial need; 40% grade point average; 10% achievements and accomplishments.

3. Typewritten biographical statement in narrative form stating schools attended, activities, honors, clubs, employment, outside activities (such as church, civic groups, etc.), family background, hobbies and qualifications for scholarship.

4. A copy of the first two pages of parents'/guardians' 2021 income tax return (filed 2022) for income verification. **YOU MUST REMOVE THE SOCIAL SECURITY NUMBERS FROM THE RETURN BEFORE SENDING.**

**APPLICATIONS MUST BE COMPLETED AND RECEIVED NO LATER THAN January 6, 2023. (Postmarked no later than December 31, 2022.** Any incomplete applications or applications received after 5:00 p.m. on this date will be disqualified. It is the responsibility of the applicant to verify that the application has been received by the deadline. Send completed application to:

Kayla Bassett, PLS  
Scholarship Chairman  
1679 Montague Street  
Leeds, AL 35094  
Telephone: 205.540.0056  
Email: [kibassett55@outlook.com](mailto:kibassett55@outlook.com)