



Sentences – Discover the key *Sentences*. Read the first and last sentence of the passage, and then read the whole thing.

Speaker – Discover the *Speaker*. Look for the number of speakers and the narrator's point of view.

Situation – Discover the *Situation*. What is happening? State the situation in one clear sentence.

Shifts – Discover the *Shifts*. Find the big changes in the way the sentences are put together, the way the words are used, and the way the writer changes what he or she is saying.

Syntax – Discover significant *Syntax*. Syntax is the words that are chosen and the way they are put together. Look for changes in sentence length, order, use of punctuation, and typographical elements such as italics, sentence inversion, etc. Syntax is the way the writer reveals him or herself throughout the use of words and sentence structure.